Faculty Senate Meeting Minutes
January 27, 2023, @ 2:30pm
Torgersen 1050 or Via Zoom

Check-In:

Present: Robert Weiss (presiding), Montasir Abbas, Susan Anderson, Paul Avey, Netta Baker, Joseph Baker, Arthur Ball, Azziza Bankole, Andrew Binks, Virginia Buechner-Maxwell, Hilary Bryon, Guopeng Cheng, Joshua Clemons, Nick Copeland, George Davis, William Ducker, Carla Finkielstein, Zhuo Fu, James Hawdon, David Hicks, Daniel Hindman, Holly Kindsvater, Evan Lavender-Smith, Jason Malone, Luca Massa, Rachel Miles, Bruce Pencek, Masoud Agah, Diane Agud, Richard Ashley, Scott Case, Carolyn Commer, Kristy Daniels, Stuart Feigenbaum, Becky Funk, Scott Gartner, Rebecca Hester, Susan Hotle, Scott Huxtable, Ran Jin, Brett Jones, Eric Kaufman, Nathan King, Vivica Kraak, Justin Lemkul, GQ Lu, Jonathan Maher, Eric Martin, Frances McCarty, Joe Merola, Gonzalo Montero Yavar, Aaron Noble, Gregory Novack, Thomas O'Donnell, Robin Panneton, Thomas Pingel, Nicole Pitterson, Robin Queen, Steven Rideout, Susanna Rinehart, Nicholas Robbins, Adrian Sandu, Charles Schleupner, Peter Schmitthenner, Richard Shryock, Stephanie Smith, Keith Stephenson, Laura Strawn, Jay Teets, James Tokuhisa

Guests: April Myers, Chloe Jade Robertson, Demetria Somervell

Absent with Notice: Leigh-Anne Krometis, Alexander Leonessa, Diego Troya

Absent: Biko Agozino, Jonathan Auguste, Kevin Boyle, Tanyel Bulbul, David Gregory, Wesley Gwaltney, Joseph Hughes, Casey Jim, Young-Teck Kim, Bradley Klein, Bettina Koch, Caitlin Martinkus, Thomas Mills, Chris Pierce, Patrick Pithua, Hans Robinson, Tom Sanchez, Eric Stanley, Ryan Stewart, Shane Wang

Call to Order by the Senate President Robert Weiss at 2:35 pm

1. **Approval of Agenda and Minutes (Robert Weiss)**
   - Consent agenda was adopted:
     - Minutes for 1-13-2023 (Link)

- o Agenda for 1-27-2023 ([Link](#))
- o FS Representation from CNRE: Holly Kindsvater (first part of Spring, then Thomas Pingel for the rest)

Business Agenda

Old Business

2. Updates & Announcements
3. Updates from Committees and Commissions ([Link)](#)
   - Reminder to please respond to email from Operations Officer about updates from committees and commissions
4. Second reading & vote: CFA 2022-23A: Resolution to Revise Language in Faculty Handbook Regarding Emeritus or Emerita Designation
   - CFA received comments from the A/P Faculty Senate and Graduate Student Senate
   - One comment was made about ensuring that library faculty are represented by the procedural language in the revisions to the Handbook. This change was noted when the Faculty Senate voted on the resolution.
   - Resolution passes with the following results:
     - o Yes (61)
     - o No (1)
     - o Abstain (4)
5. Vote and final changes to the Faculty Senate Bylaws
   - General Edits (Based on feedback from last FS meeting)
     - o The name of the Policy and Handbook Committee was changed to the Policy and Procedure Committee
     - o Article numbers were added back and Section numbers were removed throughout the document.
     - o The committee reviewed the entire document and made edits to language to improve clarity
     - o Reference to specific technology was removed throughout most of the document. The reference to Zoom remains as it is the platform that was approved for meetings this past fall. Expectations, section b. - changed language to clarify familiarity with shared governance and removing references to the SharePoint
   - Specific edits
     - o Article I, Section 1. Faculty Senators (Expectations)
       - ▪ Language was changed to reflect the location of faculty senate documents: Faculty Senate officers will provide information on the platform used for communication and storage of senate documents.
     - o Article II, Section 3 - Representation

- Language was added regarding departments that join and elect a single representative. This requires a simple majority vote from each department. Joined departments are considered a single department for representation, elections and voting. As such, join departments are allowed one vote.
- Article II, Section 4 – Nomination and Elections
  - Clarification regarding newly elected senators: senators may attend Faculty Senate meetings as guests from their election until their term of service begins. They may vote during their upcoming term.
- Article II, Section 5 - Eligibility for Reelection or Reappointment (Term Limits) and Vacancies
  - Discussion surrounding the wording of this section. Following the discussion, the decision was made to discard the proposed changes in Line D, and the section will revert to the original text. It was determined that this was a friendly amendment.
  - Further changes to the text in this section regarding term limits were explained with no additional amendments.
- Article II, Section 6 – Alternates
  - Only the last section on alternates' attendance requirements was removed.
- Article III – Attendance
  - Language in this section that was procedural in nature was removed.
  - Question: If we're making it mandatory that alternates are elected, then why do we need to have this section?
    - Answer: We still need to let the department or CFA know if they are not being represented in the Senate (e.g., their senator or alternate is not attending).
  - Question: can we get confirmation that we filled out the form?
    - This is possible – leadership will look into the settings on MS Forms so that senators are sent an email of their response to the form.
  - Overall, the consensus was to change it to "representation of the department" rather than focus on specific numbers of senators and alternates designated to the department.
  - Final amendment: "If a department is not represented for two consecutive meetings, an email will be sent to the senator(s),

alternate(s) and their department or college faculty association notifying them of the absences."

- ▪ Further changes regarding attendance were explained with no additional amendments
- o Article III – Attendance – Section 4. Removal of a Senator
  - ▪ Removal of a Senator – second paragraph in this section added back and modified to allow the Senate to have some control over removing senators.
- o Article III – Attendance – Removal of an Officer, Cabinet Member, or Commission Chair
  - ▪ Added language to specify the four Faculty Senate commissions for the absence policy. Deleted "commission member," because it is not practical for Faculty Senate leadership to track attendance across commissions for its representatives.
- o Article IX – Internal Committees
  - ▪ Suggestion to take out the word "voice," because it is an ambiguous term. Another suggestion to change "consistent voice" to "consistency. The Senate decided to make this change.
- ● Changes to the bylaws passed with the following results:
  - o Yes (51)
  - o No (1)
  - o Abstain (5)

New Business

6. Presentation on Elements/eFAR system ([Slides](#))

- ● Rachel Miles, Assistant Professor and Research Impact Coordinator in the University Libraries presented to Faculty Senate on Elements, the research information management system used by the majority of colleges across campus for annual faculty activity reporting.

- ● Faculty Senate members asked questions about Elements, and some of those questions were answered during the discussion. However, Rachel asked some senators to reach out to her via email about specific questions, especially those that are more technical in nature or require troubleshooting.

- ● Many senators expressed thanks for the presentation, and one senator asked if the presentation could be recorded and shared more broadly so that senators could share it with other faculty members who want more explanation as to the Elements system's purpose, capabilities, and how the university and colleges use the data. Rachel said she would consider creating such a recording of a presentation on her own time.

- Two senators from the College of Engineering expressed their concern that the inputting and importing data into the system takes longer than manually drafting a faculty activity report (e.g., in a Word document). They said they would share a report with Rachel that was shared with the Elements team last year on their overall review of the system.

7. Vacancy and vote for new Library Committee representative
- Adrian Sandu volunteered to serve. Results of the vote:
    - Yes (57)
    - Abstain (2)

Open Floor Discussion

There was no open floor discussion for this meeting.

Motion to adjourn and seconded at 4:21 p.m.